

## 50+ Estimate Samples, Format & Examples 2022

From getting paid quickly, maintaining a positive customer relationship, down to identifying project costs the easiest way possible, estimates serve as the MacGuffin of your business to reach booming success. The problem with many companies is when they promise to deliver top-notch quality services and products yet they fail to be honest with the costs behind it. To grab attention from clients and win more bids, create estimates quickly using easy-to-use [estimate templates](#).

### **To create estimates of your very own, follow the following steps:**

- Browse through our estimated design examples.
- Customize Online or Download in your preferred File format and Print As Required

You can't just have one estimate for every function. Estimates even differ from roofing contractors, cleaning services, and even job estimates. And if you are looking for the perfect estimate but don't know where to start yet, you are surely on the right path as you check these 50 estimated samples below.

# 1. Construction Estimate Sample

From plans, materials, labor, down to budget, profuse elements make up construction projects. And building physical structures requires you to identify their specific expenses using [construction estimate](#) samples.

TNT Constructions

## Construction Estimate

Prepared for  
Larry Callae

Prepared by  
Dana Montgomery  
[dana@tntconstructions.com](mailto:dana@tntconstructions.com)  
June 10, 2020

TNT CONSTRUCTIONS

## **2. Construction Estimate Example**

A recommended idea is to use an estimate form to merge your construction plans and cost estimates. And this is how you make the most out of your construction estimate.

---

*The Study on Seds and Flood Control for Western River Basins of Mount Pinatubo  
in the Republic of the Philippines  
Final Report  
Supporting Report*

### **APPENDIX-X**

### **Construction Plan and Cost Estimate**

### 3. Work Estimate Sample

Any type of work may not go according to plan without a breakdown of its full expenses. Hence, name your prices under professionally made [work estimate](#) samples.

Prestige Interiors

## RENOVATION WORK ESTIMATE

Prepared for:  
Georgina Greene

Prepared by:  
Amy Romeo  
[amyromeo@prestigeinteriors.com](mailto:amyromeo@prestigeinteriors.com)  
March 11, 2021

## 4. Work Estimate Example

Service providers who need to estimate the overall work's costs to clients can state everything in detail using work estimate samples. And it should cover costs involved in the entire process, no matter if it is a big or small kind of work.

### CHAPTER 5

#### **ESTIMATING WORK ITEMS COSTS, INDIRECT COSTS, MARKUP AND CONTRACT PRICING**

The cost of labor, material and equipment expended on the items that were measured in the quantity takeoffs is usually referred to as the direct costs of the work. The general expenses of a project comprise all of the additional, indirect costs that are also necessary to facilitate the construction of the project. These indirect costs are sometimes titled general requirements of the project or project overheads. This chapter is devoted for the estimating of different items represents the overheads of a project and also discusses the pricing of the project items after defining both the direct costs and markup values.

##### **5.1 Estimating Work Items Cost**

Estimating the cost of any work items include estimating the cost of labor, equipment and material. The analysis of a given job requires a thorough review of the plans and specifications of the bid documents, an evaluation of the soil investigation report and a visit to the jobsite where the project is to be constructed. For earthwork estimates, the bid documents usually contain a soil report that provides geotechnical information about the soil and subsurface conditions. The estimator can use other sources that help in developing an accurate estimate.

##### **5.1.1 Swell and compaction factors**

To estimate the cost of excavating and hauling earth, it is necessary to know the physical properties of earth because the volume changes during construction operations. For an earth work operation, the soil is excavated from its natural state, placed in a hauling unit

## 5. Job Estimate Sample

From a graphic designer, dentist, electrician, trainer, down to an entrepreneur, there are all sorts of jobs out there. And the same can be said about how much their products and services are or how much it takes to run their operations. [Job estimate](#) samples exist to make any job estimation possible.

Crow Designs Inc.

# GRAPHIC DESIGN JOB ESTIMATE

Prepared for  
Jill Garcia

Prepared by  
Stephanie Kennedy  
stephanie@crowdesigns.com  
February 10, 2025

## 6. Job Estimate Example

Anyone can think of the most wonderful job creations but before getting the go signal, proposals begin with clear and well-detailed job estimates.



---

### Job Creation Estimates Through Proposed Economic Stimulus Measures

Modeling Proposals by Various U.S. Civil Society Groups;  
Macro-Level and Detailed Program-by-Program  
Job Creation Estimates

---

MAY 21, 2020

**Robert Pollin**  
Distinguished University Professor of Economics and  
Co-Director, Political Economy Research Institute (PERI)  
University of Massachusetts Amherst

**Shouvik Chakraborty**  
Assistant Research Professor, PERI  
University of Massachusetts Amherst

## 7. Roofing Estimate Sample

One can't ignore roofers because roof damages caused by failing to maintain rooftops will end up in serious damage costs and other house problems. To begin roofing services, jot down the expenses under [roofing estimate](#) samples first.

Wilson Construction

# ROOFING COST ESTIMATE

Prepared for  
Samuel Smith

Prepared by  
Anthony James  
anthony@wilsonconstruction.com  
August 11, 2020



## 9. Contractor Estimate Sample

Any contractor should be ready to estimate costs and services with a premade [contractor estimate](#) rather than just using blank pieces of paper, which is very unprofessional.

MAXA Construction Company


# FLOORING CONTRACTOR ESTIMATE

Prepared for  
Joseph Jones

Prepared by  
Michael Clark  
michael@maxaconstruction.com  
May 21, 2020

# 10. Contractor Estimate Example

A way to gain client interest is when contractors state their estimates in different packages. And the bigger the savings per package, the higher the chances for clients to choose them.



**CONTRACTOR'S ESTIMATE PACKAGE**

REPORT DATE: 07/07/21

<b>CONTRACT ID:</b> 826626881 <b>PROJECT:</b> RMC - 629828001 <b>CONTRACT:</b> 03164394 <b>AWARD AMOUNT:</b> \$1,535,332.95 <b>PROJECTED AMOUNT:</b> \$1,555,387.95 <b>ALL PROJECTED AMOUNT:</b> \$1,555,387.95 <b>CONTRACTOR:</b> BIG CREEK CONSTRUCTION, LTD.	<b>HIGHWAY:</b> US0160 <b>DISTRICT NAME:</b> WACO <b>COUNTY:</b> BELL <b>AREA ENGINEER:</b> <b>AREA NUMBER:</b> 008	
<b>ESTIMATE NUMBER:</b> 0006 <b>ESTIMATE PAID:</b> <input checked="" type="checkbox"/> <b>ESTIMATE PERIOD:</b> 02/26/2017 TO 05/26/2021 <b>ESTIMATE TYPE:</b> FINAL <b>% COMPLETE:</b> 100.00 <b>% TIME USED:</b> 46.25 <b>% RETAINAGE:</b> 0.00	<b>LETTING DATE:</b> 03/04/2016 <b>AWARD DATE:</b> 03/31/2016 <b>NOTICE TO PROCEED DATE:</b> 04/01/2016 <b>WORK BEGIN DATE:</b> 10/03/2016 <b>ACCEPTED DATE:</b> 01/26/2017 <b>PHYSICAL WORK COMPLETION DATE:</b> 01/08/2017	

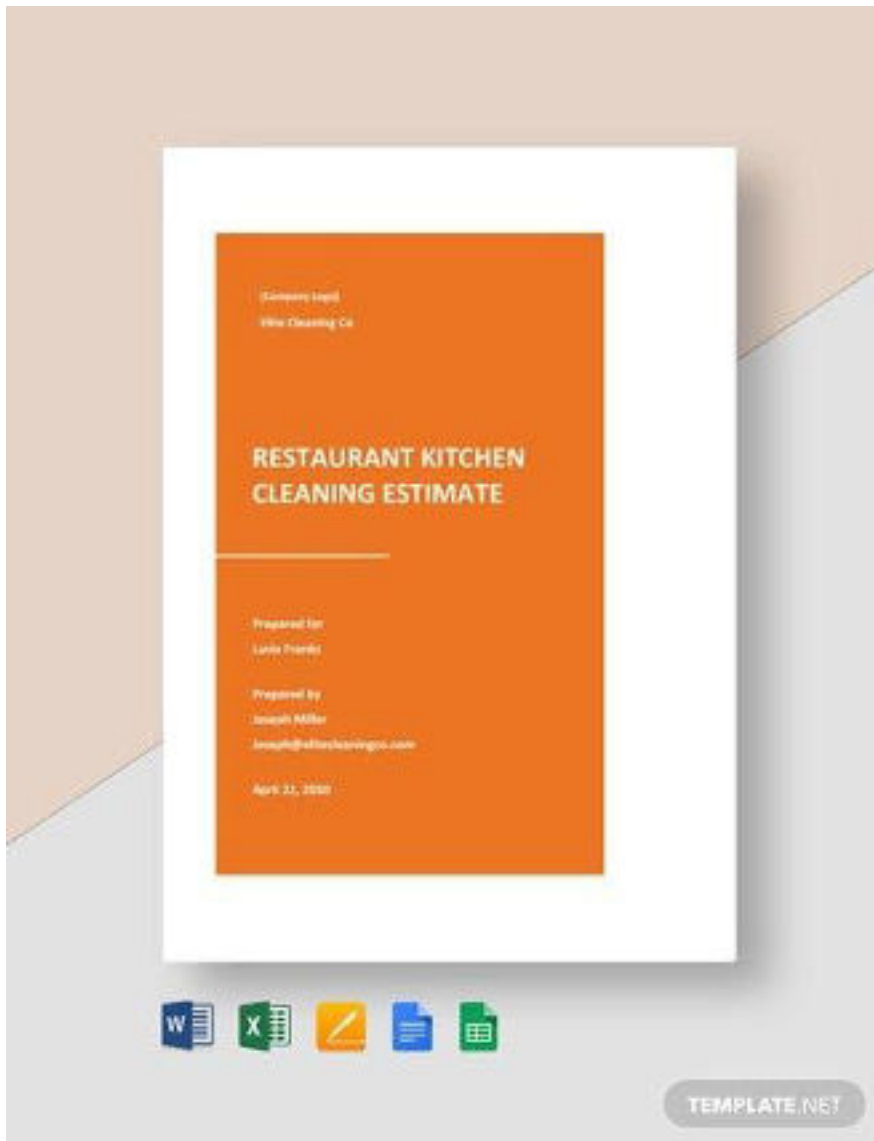
RECAPITULATION	TOTAL TO DATE	PREV TO DATE	THIS ESTIMATE
ITEM EARNINGS	\$1,536,032.95	\$1,536,032.95	\$0.00
PARTICIPATING	\$0.00	\$0.00	\$0.00
NON-PARTICIPATING	\$1,536,032.95	\$1,536,032.95	\$0.00
RETAINAGE	\$0.00	\$0.00	\$0.00
LIQUIDATED DAMAGES	\$0.00	\$0.00	\$0.00
INCENTIVE	\$0.00	\$0.00	\$0.00
DISINCENTIVE	-\$0.00	-\$0.00	-\$0.00
OTHER ADJUSTMENTS	\$0.00	\$0.00	\$0.00
<b>PAY TO CONTRACTOR</b>	<b>\$1,536,032.95</b>	<b>\$1,536,032.95</b>	<b>\$0.00</b>

<b>CONTRACT ADJUSTMENTS THIS ESTIMATE</b> ADJUSTMENT DESCRIPTION: ADJUSTMENT AMOUNT: REMARKS:  <p style="font-size: small;">***There are no Contract Adjustments for this estimate***</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p style="font-size: x-small; margin: 0;">CERTIFIED AS CORRECT AND ONE COPY HAS BEEN GIVEN TO THE CONTRACTOR.</p> <p style="font-size: x-small; margin: 0;">AREA/PROJECT ENGINEER _____</p> <p style="font-size: x-small; margin: 0;">DATE _____</p> </div>	<b>LINE ITEM ADJUSTMENTS THIS ESTIMATE</b> ADJUSTMENT DESCRIPTION: ADJUSTMENT AMOUNT: REMARKS:  <p style="font-size: small;">***There are no Line Item Adjustments for this estimate***</p>
---	--

## 11. Cleaning Estimate Sample

Those working in the cleaning industry can name every estimated cleaning charge using curated [cleaning estimate](#) samples.



## 12. Cleaning Estimate Example

Don't upset clients with hidden cleaning fees and charges. Enumerate those costs one by one instead in a well-thought-out cleaning estimate.



EMPLOYEE AND FAMILY HOUSING

800 Park Blvd.  
San Francisco, CA 94132  
Phone: (415) 425-4399 | Fax: (415) 426-4308  
Email: employee\_housing@sfsu.edu

### ESTIMATE OF CLEANING/REPAIR CHARGES:

(Effective 1/1/2010)

**\*These prices are subject to change and are only estimated costs. Additional damages will be quoted upon inspection.**

#### REMOVAL OF DEBRIS

Starting at \$ 50.00+ Dependent upon amount of debris.

#### PAINT

	TOUCH-UP	PARTIAL	FULL
1 Bedroom	\$ 150	\$ 375	\$ 600
2 Bedroom	\$ 250	\$ 475	\$ 700
3 Bedroom	\$ 350	\$ 575	\$ 800

\*Holes in wall are additional

#### CLEANING

	TOUCH-UP	FULL
1 Bedroom	\$ 65	\$ 145
2 Bedroom	\$ 75	\$ 180
3 Bedroom	\$ 105	\$ 250

	CARPET CLEANING	CARPET REPLACEMENT
1x1	\$ 115	Starting at \$1,300
2x1	\$ 145	Starting at \$2,200
3x1	\$ 175	Starting at \$3,000
3x2	\$ 175	

#### STAIN REMOVAL

PER STAIN \$25.00+ (varies per stain)

## 13. Landscape Estimate Sample

A landscaping business isn't as simple as it seems. Clients would be concerned about the possible costs even from the smallest workloads as they still add up to the total cost. Hence, issue them with [landscape estimates](#).

Persimmon Landscape Services

# SOD INSTALLATION JOB ESTIMATE


Prepared for  
Geneva Grant

Prepared by  
Jen Jones  
jen@persimmonlandscape.com  
March 11, 2021

# 14. Landscape Estimate Example

Be honest with the prices in landscaping services that even the hidden charges should be estimated in landscape estimate samples.

TOWN OF CALEDON  
 PLANNING  
 RECEIVED  
 Oct 01, 2020



**LANDSCAPE ARCHITECTS**  
**MARTDN - SMITH**

Marton Smith Landscape Architects (reva)  
 170 The Parkway West, Suite 200  
 North York, Ontario, M3C 2G3  
 Tel. 416-602-0968  
 Fax. 416-602-0420  
 e-mail: reva@msla.ca

**Attn:** Himanshi Gupta  
**in Architecture Inc.**  
 9120 Leslie St.  
 Toronto, Ontario  
 L4B 3J9  
 T: 416.597.5937

**Date:** September 4, 2020

**Re.:** Landscape Cost Estimate - Proposed Gas Station  
 12544 Highway 50, Bolton, ON

### Landscape Cost Estimate: Site

Description	Quantity	Units	Unit Cost	Total
Deciduous Trees - Large Cal.	10	ea.	400	4000.00
Deciduous Shrubs	62	ea.	35	2170.00
Coniferous Shrubs	21	ea.	40	840.00
Perennials	126	ea.	15	1920.00
Ornamental Grasses	33	ea.	15	495.00
Planting Soil & Mulch	120	sq. m	8	960.00
Sodded Area & Topsoil	90	sq. m	5	450.00
Bike Rings	3	ea.	300	900.00
<b>Subtotal</b>				<b>\$ 11,735.00</b>
HST (13%)				\$ 1,525.55

### Landscape Cost Estimate: Naturalization

Description	Quantity	Units	Unit Cost	Total
Deciduous Trees - Large Cal.	12	ea.	400	4800.00
Deciduous Trees - Whips	8	ea.	75	600.00
Deciduous Shrubs	114	ea.	35	3990.00
Planting Soil & Mulch	456	sq. m	8	3648.00
Seed Mix Area	456	sq. m	4	1824.00
<b>Subtotal</b>				<b>\$ 14,862.00</b>
HST (13%)				\$ 1,932.06
<b>Total</b>				<b>\$ 16,794.06</b>

This cost estimate has been projected for Landscape budget purposes only, and reflects an approximate installed cost of construction for the Proposed Gas Station at 12544 Highway 50, Bolton, ON.

Lucien Marton, BIA OALA CSLA  
 Principal, par M+S Landscape Architects

## 15. Project Estimate Sample

No matter what the size or scope of your project is, a formal estimation is crucial for its intricate expenses. And [project estimate](#) samples can cater to you here.

Phoenix Corporations

# PROJECT ESTIMATE

Prepared for  
John Doe

Prepared by  
Jennifer Tennison  
jenten@gmail.com  
December 03, 2050

## 16. Project Estimate Example

If project plans require detailed explanations of how to deal with projects in the most effective way possible, the same approach should be observed in estimating the costs behind projects efficiently.

Exhibit A

### Project Estimate Confidence Level Rating Index Defined

<b>COMPLETE</b>	<ul style="list-style-type: none"><li>o Final payment made.</li><li>o Post project assessment completed comparing project estimate, amount of contract award and total amount of change orders issued during project.</li><li>o Total project costs reported.</li></ul>
<b>OPTIMAL</b>	<ul style="list-style-type: none"><li>o Project scope and specifications clearly understood and well defined.</li><li>o Clear understanding of materials, size and quantities needed to execute job.</li><li>o Schedule and special site conditions understood.</li><li>o Project estimate unlikely to change (generally at 90% or greater design and engineering phase).</li><li>o Total Project contingencies (including project management, design, engineering, plus construction) range between 10%-15%.</li></ul>
<b>HIGH</b>	<ul style="list-style-type: none"><li>o Project scope and specifications nearly complete but still subject to change (70%-90% design and engineering phase).</li><li>o Materials, size and quantities needed to execute job have been defined but subject to minor changes.</li><li>o Schedule understood.</li><li>o Total Project contingencies (including project management, design, engineering, plus construction) may range between 20%-30%.</li></ul>
<b>MODERATE</b>	<ul style="list-style-type: none"><li>o Project scope defined but lacks details.</li><li>o Project specifications incomplete (50%-70% design and engineering phase).</li><li>o Total Project contingencies (including project management, design, engineering, plus construction) may range between 30%-40%.</li></ul>
<b>LOW</b>	<ul style="list-style-type: none"><li>o Project scope is a conceptual "vision" with limited detail.</li><li>o Project cost is an educated guesstimate. Limited technical information available and/or limited analysis performed.</li><li>o Specifications still in infancy stage. (Less than 50% design and engineering phase).</li><li>o Total Project contingencies (including project management, design, engineering, plus construction) may range up to or exceed 50%.</li></ul>

## 17. Repair Estimate Sample

Most people choose repair services rather than buying new items if their products get damaged to save costs. But some damages do cost a lot so to be prepared with the repair costs, a [repair estimate](#) should come in handy.

Fab Five Repairs

# TILE ROOF REPAIR ESTIMATE

Prepared for  
William Shane

Prepared by  
Rachel Adams  
rachel@fabfive.com  
January 15, 2020

## 18. Repair Estimate Example

The moment an interested client wants to hire you for repair jobs, name your price in a repair estimate pronto to headstart the process.

---

### Repair Estimate Requirements / Repair Shops

Claims that include internal damage to electronic items and replacement or repair costs that exceed \$100 are required to have repair estimates for those items. Any fees involved with the repair estimate may be claimed. Be advised that it is to the discretion of the claims office whether the costs are reasonable and able to be claimed. Repair estimates, even if they are not required, are helpful in processing your claim.

This office does not endorse any repair business. We provide a listing of establishments in which you may seek service upon your own judgment; however, we are not liable for any of the repair shop names we provide. The names are provided as assistance to our clients. Please feel free to contact the claims office if you need help with your repair estimate or claim.

If your repair estimate is equal to or greater than \$1,000.00(10,000yen) for an individual item, you should consult with the claims office to determine whether a second independent estimate should be obtained.

If an item is in a state of disrepair, or the repair cost exceeds the value of the item, the estimate should include a statement indicating the severity of the condition and/or that the repair cost exceeds the purchase price (i.e. "the item costs more to repair than it is worth" or "the item cannot be repaired because damage is too severe and it can never be used for its intended purpose".)

The estimate should differentiate between the shipping damage and normal wear and tear on the item. This may be accomplished by providing the repair shop with a copy of the original inventory in order for them to assess the damage correctly.

Furniture repair estimates should include a statement that indicates whether the repair will be done on-site. If there are pick-up and delivery fees, there should be clearly indicated.

**-NOTE- REGARDING ELECTRONIC/MECHANICAL ITEMS.**  
Please ensure that the technician/repair person specifies damage when providing written estimates (i.e. "circuit board cracked", "control panel broken", or "connecting wires loose") Words such as "damaged", "inoperable", "defective" or "does not work" are vague and do not adequately describe why a unit is not functioning.

UPDATED: 20 January 2006

## 19. Cost Estimate Sample

The most basic type of estimate is the [cost estimate](#). Just as they are named, cost estimates are pretty straightforward in serving as documents that estimate costs.

Jenkins Cleaning Inc.


# COST ESTIMATE




Prepared for  
Luke Barrett

Prepared by  
Maria Wedton  
mw@jenkinsinc.com  
May 13, 2020

## 20. Cost Estimate Example

A cost estimate is helpful since it labels the different costs appropriately from the downpayment cost, tax cost, total cost, etc. Label everything accordingly into cost estimate samples.


Stanford Linear Accelerator Center  
Stanford Synchrotron Radiation Laboratory

LCLS Project Management Document #	1.1-021	Project Management	Revision 0.0
<b>Earned Value Management System Cost Estimating Procedure</b>			
Patricia Mast (LCLS Project Controls Manager)		Signature	8/22/06 Date
Mark Reichardt (LCLS Deputy Project Director)		Signature	3/23/06 Date
John Galayda (LCLS Project Director)		Signature	3/23/06 Date

Change History Log

Rev Number	Revision Date	Sections Affected	Description of Change
0.0	03/22/2006	All	Initial version released.

## 21. Bid Estimate Sample

Countless bids have relied on [bid estimates](#) when it comes to documenting the estimated prices for a specific job and at a certain period of time.

RVP Construction

# Construction Bid Estimate

Prepared for  
Mathew Gluck

Prepared by  
Jane Smith  
[jane@rvpconstruction.com](mailto:jane@rvpconstruction.com)  
August 02, 2020

## 22. Blank Estimate Sample

If you wish to use the same estimate form for different purposes, simply go for [blank estimate](#) samples. You simply fill in the blanks of these estimates regarding the estimate's function, the covered costs, etc.

Feyworks

# FREE SAMPLE BLANK ESTIMATE

Prepared for  
Rachel Burrow

Prepared by  
Ramon Smith  
[ramon@feyworks.com](mailto:ramon@feyworks.com)  
April 15, 2020

1000000000

## 23. Budget Estimate Sample

Don't forget to estimate your proposed budget for a party, project, or any event using [budget estimate](#) samples. That way, your budget plan will be easily assessed until you get the green light to push through with the plan.

Wave Solutions

# Project Budget Estimate

Prepared for  
Claire Jones

Prepared by  
James Carter  
[james@wavesolutions.com](mailto:james@wavesolutions.com)  
January 17, 2027

## 24. Business Estimate Sample

Of course, you can't forget about [business estimate](#) samples. In fact, most estimates are relevant in business since an estimate marks the foundation of a transaction. And you should be able to state down the costs accurately.

JYP Services

# BUSINESS ESTIMATE

Prepared for  
Louise Thome  
Prepared by  
Sabrina Carter  
[sabrina@jypservices.com](mailto:sabrina@jypservices.com)  
May 10, 2020

## 25. Construction Cost Estimate Sample

A more detailed construction estimate is the [construction cost estimate](#). In this example, even the non-important expenses that are still part of the construction work from start to finish are included in the cost estimate.

Strix Development Corporation

# BRIDGE CONSTRUCTION COST ESTIMATE

Prepared for  
Allen McDevitt

Prepared by  
Philip Coan  
[philip@strixdevcorp.com](mailto:philip@strixdevcorp.com)  
May 13, 2020

## 26. Technology Estimate Sample

If ever estimations involve the [internet and technology](#), you can use specific estimates known as technology estimates. And be sure to explain to your clients what some abbreviations or technological terms mean in the document to prevent confusion.

Encode Developers Corp.

# TECHNOLOGY ESTIMATE

Prepared for:  
Gianne Greene

Prepared by:  
Emmie Yap  
emmie@encodedeveloperscorp.com  
March 11, 2021

## 27. IT Estimate Sample

Information technology may deal with lots of complex factors and the same can be said moneywise. And your IT company can certainly make use of [IT software](#) estimates.

Pixel IT Chronicles Inc.

### IT Company Service Estimate

Prepared for  
Jeffrey Plum

Prepared by  
Shirly Owens  
[shirly@pixel.com](mailto:shirly@pixel.com)  
May 24, 2020

## 28. Software Estimate Sample

Speaking of IT, there are [IT/software estimates](#) used in the market too. And these are where those who handle businesses related to digital programming and software development can win their clients.

Orient Tech Setup Co.

# SOFTWARE DESIGN ESTIMATE

Prepared for  
Mark Bailey

Prepared by  
Susan Eubanks  
[susan@orienttechsetup.com](mailto:susan@orienttechsetup.com)  
June 20, 2050

## 29. Company Work Estimate Sample

Whether you run a big or [small business](#), it is important to have your company's official branding in an estimate. Thus, promote your company's branding in the estimate's design right from the signature colors, contact information, and business logo.

AA Contractors

# COMPANY WORK ESTIMATE

Prepared for:  
Gina Greene

Prepared by:  
Emerald Romeo  
[emerald@aacontractors.com](mailto:emerald@aacontractors.com)  
March 11, 2021

## 30. Freelance Job Estimate Sample

Estimates and [freelancer templates](#) are also a great mix. So if you are a freelancer, be sure to promote your business and grab as many interested clients as you can by estimating right away.

Levin Photography Co.

# FREELANCE JOB ESTIMATE

Prepared for  
Aron Pierce

Prepared by  
Michael Levin  
[michael@memoriesphotography.com](mailto:michael@memoriesphotography.com)  
May 10, 2022

## 31. Electrical Estimate Sample

You must not forget to prepare [printable estimates](#) specifically for electrical services. Electrical contractors, electrical engineers, and the like would issue these estimates in the first place.

Lind Contractors

# ELECTRICAL CONTRACTOR ESTIMATE

Prepared for  
Maria Hussain

Prepared by  
Jonathan Hobbe  
[jonathan@lincontractors.com](mailto:jonathan@lincontractors.com)  
May 13, 2020

lincontractors.com

## 32. Auto Repair Estimate Sample

Besides the general repair estimate, you only need an [auto repair estimate](#) when your concern is related to vehicle repairs and services.

Auto Moto Repair Shop

# AUTO REPAIR ESTIMATE

Prepared for  
**William Jones**

Prepared by  
**Rachel Monteith**  
rachel@automoto.com  
January 05, 2020

## 33. Residential Estimate Sample

Every person's basic needs include a home. And [sample estimates](#) meant for residential services and concerns are worth issuing when this is your forte.

Greenholt Construction

# Residential Construction Estimate

Prepared for  
Elsie Rogers

Prepared by  
Carl Foliar  
[carl@greenholtc.com](mailto:carl@greenholtc.com)  
May 13, 2030

## 34. Building Estimate Sample

The specified budget and costs for any form of building will be recorded under [building estimate](#) samples.

Lebsack Inc.

# Commercial Building Construction Estimate

Prepared for  
Lilly Harper

Prepared by  
Josh Beck  
[josh@lebsackinc.com](mailto:josh@lebsackinc.com)  
May 13, 2030

## 35. Service Estimate Sample

While there are those that estimate for goods or products, estimations also work around labor and services. And this is where [service estimates](#) are at play.

Wipe Go Cleaning Services

# CLEANING SERVICE ESTIMATE

Prepared for:  
George Greene

Prepared by:  
Emma Romeo  
[emmaromeo@wipego.com](mailto:emmaromeo@wipego.com)  
March 11, 2021

## 36. Free Estimate Sample

A good marketing strategy is to send out free estimates for your business to hype up your customers. And you need the right [estimate in Microsoft Word](#) or any format to achieve that.

JusTeas Inc.

# FREE BLANK BUSINESS ESTIMATE

Prepared for  
Jade Cowell

Prepared by  
**William Mack**  
william@justeasinc.com  
July 31, 2024

## 37. Simple Estimate Sample

Sometimes, what you need is the direct approach which is a [simple estimate](#). You only need to input the important parts with minimal design, and there goes your estimate.

Fallon Construction Group

# OFFICE CONTRACTOR ESTIMATE

Prepared for  
Steve Jones

Prepared by  
Samuel Smith  
samuel@fallonconstruction.com  
July 21, 2030

## 38. Home Repair Estimate Sample

When you need to issue a [home budget](#) for maintenance and repairs or house-related services, you may specify home repair estimates rather than the general repair estimate.

Beta Handyman

# HOME REPAIR ESTIMATE

Prepared for  
Monica Smith

Prepared by  
Andy Anderson  
[andy@betahandyman.com](mailto:andy@betahandyman.com)  
April 11, 2020

## 39. Builders Estimate Sample

Any [building quotation](#) can be documented with ease using the builders estimate sample.

TVXQ Constructions

# Building Construction Cost Estimate

Prepared for  
Shane Webb

Prepared by  
Ashton Stewart  
[ashton@tvxqconstructions.com](mailto:ashton@tvxqconstructions.com)  
February 10, 2020

## 40. Landscape Bid Estimate Sample

Any bidding concerning landscapes and landscaping services falls under landscape bid estimate samples. And you may use [estimates in Apple Pages](#), MS Word, or whichever you cherish.

GreenLand

# Landscape Bid Estimate

Prepared for  
Lillian Miller

Prepared by  
Jake Aliser  
[jake@greenland.com](mailto:jake@greenland.com)  
April 15, 2022

## 41. General Construction Estimate Sample

There are numerous [construction templates](#) out there. And the same can be said in terms of what to estimate in the construction sector. You can estimate the construction cost, number of workers, time, and more in general construction estimates.

NEW Constructions

### General Construction Estimate

Prepared for  
Edward Bowen

Prepared by  
Kleva River  
[kleva@newconstructions.com](mailto:kleva@newconstructions.com)  
September 10, 2022

## 42. Web Design Estimate Sample

Don't ever accept a [web design proposal](#) if you think you get paid too low, especially when the effort for creative works doesn't get taken seriously by others. Start an estimate for your web design service or any creative job instead.

KBS Designs

# FREELANCE WEB DESIGN ESTIMATE

Prepared for  
ShoeBees

Prepared by  
Marcus Knight  
marcknight@gmail.com  
July 02, 2030

## 43. Time Estimate Sample

Estimations are not limited to estimating money alone. You also estimate time for the possible time to finish a project, how long employees should work, or figure out if someone should be paid per hour or per day. Use time [estimates in Apple Numbers](#), Apple Pages, or whatever you prefer for this.

Williamson Tutorials

# FREELANCE TIME ESTIMATE

Prepared for  
Ellis Wright

Prepared by  
Alice Langdon  
[alice@williamsonstutorials.com](mailto:alice@williamsonstutorials.com)  
January 01, 2030

## 44. Labor Cost Estimate Sample

Besides time, you would likely be concerned about estimating labor costs so use the appropriate labor cost [estimate in Google Docs](#), MS Word, or whatever format for that.

Torp Ltd.

### Construction Labor Cost Estimate

Prepared for  
Edward Stewart

Prepared by  
Jane Covington  
jane@topltd.com  
May 13, 2020

## 45. Custom Estimate Sample

You have the leeway to tweak the estimate's content, purpose, design, structure, and more. And that is the best perk acquired from custom [estimates in Google Sheets](#), Apply Pages, etc.

Stauber LLC

# Construction Estimate

Prepared for  
Todd Cochran

Prepared by  
James Miller  
james@stauberllc.com  
March 10, 2025

twinkl.com

## 46. Office Cleaning Estimate Sample

For sure, your go-to [office checklist](#) includes office cleaning in its list. And hiring professional services requires payment which can be written in office cleaning estimates.



## 47. Contractor Bid Estimate Sample

Contractor bidding shall run smoothly using personalized contractor bid [estimates in Adobe PDF](#) and other formats available.

VT Construction

# Contractor Bid Estimate

Prepared for  
Nelson Cox

Prepared by  
John Courtney  
[john@vtconstruction.com](mailto:john@vtconstruction.com)  
June 10, 2020

# 48. Loan Estimate Example

Before loaning anything, you deserve proper knowledge of the itemized costs involved with professional loan estimates.

**FICUS BANK**  
4121 Farenthorpe Boulevard • Somers, CT 06207

Save this Loan Estimate to compare with your Closing Disclosure

---

## Loan Estimate

**DATE ISSUED** 2/15/2013

**APPLICANTS** Michael Jones and Mary Stone  
123 Anywhere Street  
Anytown, ST 12345

**PROPERTY** 456 Somewhere Avenue  
Anytown, ST 12345

**SALE PRICE** \$180,000

**LOAN TERM** 30 years

**PURPOSE** Purchase

**PRODUCT** Fixed Rate

**LOAN TYPE**  Conventional  FHA  VA

**LOANID #** 123456789

**RATE LOCK**  NO  YES, until 4/16/2013 at 5:00 p.m. EDT  
Before closing, your interest rate, points, and lender credits can change unless you lock the interest rate. All other estimated closing costs expire on 3/4/2013 at 5:00 p.m. EDT.

---

Loan Terms	Can this amount increase after closing?	
<b>Loan Amount</b>	\$162,000	<b>NO</b>
<b>Interest Rate</b>	3.875%	<b>NO</b>
<b>Monthly Principal &amp; Interest</b> <small>See Projected Payments below for your Estimated Total Monthly Payment.</small>	\$761.78	<b>NO</b>
Does the loan have these features?		
<b>Prepayment Penalty</b>	<b>YES</b>	As high as \$8,240 if you pay off the loan during the first 2 years.
<b>Balloon Payment</b>	<b>NO</b>	

---

Projected Payments		
Payment Calculation	Years 1-7	Years 8-30
Principal & Interest	\$761.78	\$761.78
Mortgage Insurance	+ 82	+ —
Estimated Escrow <small>Amount can increase over time.</small>	+ 206	+ 206
Estimated Total Monthly Payment	\$1,050	\$968
<b>Estimated Taxes, Insurance &amp; Assessments</b> <small>Amount can increase over time.</small>	\$206 a month	<b>This estimate includes</b> <input checked="" type="checkbox"/> Property Taxes <input checked="" type="checkbox"/> Homeowner's Insurance <input type="checkbox"/> Other: <small>See Section C on page 2 for escrowed property taxes. You must pay for other property costs separately.</small>
Costs at Closing		
<b>Estimated Closing Costs</b>	\$8,054	Includes \$5,672 in Loan Costs + \$2,382 in Other Costs - \$0 in Lender Credits. See page 2 for details.
<b>Estimated Cash to Close</b>	\$16,054	Includes Closing Costs. See Calculating Cash to Close on page 2 for details.

Visit [www.consumerfinance.gov/mortgage-estimate](http://www.consumerfinance.gov/mortgage-estimate) for general information and tools.

LOAN ESTIMATE
PAGE 1 OF 2 - LOANID # 123456789

## 49. Flooring Contractor Estimate Sample

Maybe you kept focusing on beautifying the housetop and rooms while forgetting the floor itself. Flooring contractors can begin estimating costs with their own [estimates in Microsoft Excel](#), Word, and others.

Access X Constructions

# Flooring Contractor Estimate Sheet

Prepared for  
Lina Inverse

Prepared by  
Eli Hartford  
[eli@accessxconstructions.com](mailto:eli@accessxconstructions.com)  
January 10, 2020

## 50. Painting Estimate Sample

A painting [contractor agreement](#) would likely tackle the official painting estimate. And you should concoct a well-written painting estimate that will be understandable to all parties involved.

Hammerhead Painters Inc.

### PAINTING JOB ESTIMATE

Prepared for:  
George Robles

Prepared by:  
Emma Romea  
emmaromea@hammerheadpaintersinc.com  
March 11, 2021

1000-2021-03

## ESTIMATE FORMAT

You could have the best design in the world for an estimate but it won't be that much of help when it is devoid of the most crucial estimate elements. Need help determining the correct estimate format? We got you covered by checking out these seven important parts of an estimate:

## **1. Title**

The very basic part of any estimate form is the title. The word "estimate" should be clearly seen in the title because it sends a message immediately of what the document's function is.

## **2. Company Information**

Don't forget to introduce your company's data in the estimate from the company name, physical address, contact numbers, and email address. This is also your chance to promote your business branding from your company logo, signature colors, etc.

## **3. Customer Information**

A crucial part of an estimate is to write the customer's data. Jot down your client's name, address, and contact details. Identifying your customer can't be forgotten or you might fail to recognize whose estimate an estimate is.

## **4. Project Description**

The project or job description gives a brief statement about what the whole project is about. Simply explain what the estimate is for including what to do. Failing to describe a project could lead to confusion and you wouldn't want that.

## **5. Materials and Labor**

Every product or material to be paid, as well as every service or labor to be paid, must be highlighted under the estimate's materials and labor section. And you can start estimating the involved costs.

## **6. Total Cost**

For a more detailed estimation and calculation of product or service costs, log the whole data under the total cost section. Tally the entire costs of a project including the subtotal, shipping or handling fee, sales tax, etc.

## **7. Payment Terms**

Always be clear on the payment method and terms because some clients just come and go. As a safety protocol, ask for a third or at least half of the total cost as a downpayment. And set the due dates as well as the late payment penalties for your own good.

## **FAQs**

### **What are the parts of an estimate?**

An estimate consists of the job description, labor or materials, total cost, payment terms, and company information.

### **What is the standard size of estimate sheets?**

Estimate sheets typically measure about 8.5" x 14".

### **How do I make an estimate?**

To create an estimate, you review your clients' needs first. Follow it with recognizing the materials needed. Next, you write and label your estimates promptly. Also, consider a detailed breakdown of costs until you can identify the total cost in the end.

### **Why is an estimate important?**

An estimate is crucial to come up with accurate predictions of necessary materials, resources, and other requirements. Often used for estimating costs, the process is an essential guide for cost control as well.

### **What are the three types of cost estimating?**

They are the order of magnitude estimate, budget estimate, and definitive estimate.