

Profit and Loss Statement

Your Company Name

Date

Currency

Revenue		
Sales Revenue (Less sales returns and allowances)		
Service Revenue		
Other Revenue		
	Total Revenue	

Cost of Sales		
Cost of Goods Sold		
	Total Revenue	
	Gross Profit (Loss)	

Other Income		
Other Income e.g. Interest		
	Total Other Income	

Expenses		
Bank Fees		
Entertainment		
Freight & Courier		
Insurance		
Utilities		
Vehicle Expenses		
Office Expenses		
Rent		
Payroll		
Travel		
General Expenses		
	Total Expenses	

Profit (Loss) Before Tax